



THE GRADUATE SCHOOL

Training Grant Fellowship Matching Tuition Remission Request

For Federal Training grants, which cover only partial tuition for fellows, the Graduate School may provide up to three (3) credits per semester as an institutional match for full-time fellows on such grants; three (3) credits per academic year for part-time fellows; and one-third the cost of the flat rate per semester for fellows advanced to candidacy. These remissions must be matched with real dollars provided to the tuition pool by the department, college, and/or grant on the condition that for every credit of remission from the Graduate School, the department, college and/or grant must provide two (2) credits of tuition dollars and, upon advancement to candidacy, two-thirds the cost of the flat rate per semester. Students taking fewer than three (3) credits will not receive tuition remission. We will provide no tuition remission to students who also hold full- or part-time RA or TA appointments. The match must not be made by students paying their own tuition.

IN ORDER FOR THE GRADUATE SCHOOL TO PROCESS THIS REQUEST, WE MUST HAVE THE FOLLOWING:

- MEMORANDUM OF UNDERSTANDING (with budget from grant)
- COPY OF LETTER OF OFFER TO THE STUDENT
- COPY OF INFORMATION FROM STUDENT AWARD SYSTEM (SAM on web)

The fellowship tuition remission pool is limited and awards are processed on a first-in-first-out basis. To avoid delays, submit complete requests only. **Submit forms to: The Graduate School, 2123 Lee Bldg., Zip 5121 Campus**

STUDENT: _____ UID# _____
Last Name, First Name, Middle Initial

SPONSOR OF GRANT (NIH, VGRE, etc.): _____ FRS# _____

TUITION REMISSION CREDITS: Grant Portion _____ Dept/College Portion _____ Graduate School Portion _____

PERCENT OF CANDIDACY TUITION: Grant Portion _____ Dept/College Portion _____ Graduate School Portion _____

SEMESTER REQUESTED: FALL SPRING YEAR: _____

PROG/DEPT CONTACT: Name: _____ Email: _____ Ext.: _____

DEPT. APPROVAL: _____
Signature Print Name/Title Date

DEPT NOTES:

For use by the Graduate School only:
of Credits _____ FRS# _____ JV# _____
Semester _____ Amount _____ Initial Term _____ End Term _____